

ATTENDANCE POLICY

Consistent attendance at school is essential for success in learning. Arizona Law charges the parent/guardian with the responsibility for the student's consistent school attendance (A.R.S. 15-802, 15-804, 15-805).

Page High School will accomplish all it can to hold students accountable and to keep parents informed of student truancy through effective two-way communication. A parent/guardian should call the school on or before the day a student must be absent. When the student returns to school following an absence, a note of explanation from the parent or guardian is required and should be dropped off at the attendance window.

We expect students to be in class unless an absence is unavoidable. Students who know in advance that they must miss a class should inform their teacher and get work in advance. When an absence occurs without prior warning, see teachers as soon as possible after returning. If an absence will be for more than two days, have someone call the office to collect work.

Verified Absence (VER)

- Student misses a class
- Parent/guardian calls the attendance office or writes and signs a note explaining the absence

Unverified Absence (UNV)

- Student misses a class
- Absence is not verified by a parent/guardian

Truant (TRU)

- Student knowingly misses class (es)
- School can verify that the student missed the class without permission

Excused (EXC)

- Absence is verified by a medical doctor or medicine man
- Death in immediate family (documentation is program from service)
- Court

ABSENCES:

Missing class (es) 5 times (UNV, VER, or TRU):

- Parents will be notified by the office
- Student will be notified at school
- Grade may reflect missed class time
- Unverified absences may have discipline consequences

Missing class (es) 7 times (UNV, VER, or TRU):

- Student placed on an Attendance Contract
- Parent will be sent a copy of the Attendance Contract

- Attendance Contract must be followed to avoid a district hearing for truancy
- Outside services may be contacted for chronic absenteeism (i.e. Social Services)

Missing class (es) 9 times (UNV, VER, or TRU):

- Letter to City Attorney or Navajo Nation Prosecutor
- Possible district hearing for ACES placement if on an Attendance Contract

Challenging Tests

Students have a right to petition to test out of a class for credit with the permission of the principal and department head. Students must test mastery on all competencies listed for the class as defined by the course and state standards. In this situation, we issue a credit not a grade.

Students must petition to the teacher and department chair to be tested.